



APPLICATION CHECKLIST

CALL FOR APPLICATION 2013 read carefully by the applicant	<input type="checkbox"/>
APPLICATION FORM signed by the applicant	<input type="checkbox"/>
ANNEX_1: Curriculum Vitae, Standard European format only	<input type="checkbox"/>
ANNEX_2: All academic degrees or professional diplomas and academic transcripts. All documents have to be certified or notarized and translated in English.	<input type="checkbox"/>
ANNEX_3: the English language certificate and any other languages skills	<input type="checkbox"/>
ANNEX_4: one or two recommendation letters	<input type="checkbox"/>
ANNEX_5: draft research project	<input type="checkbox"/>
ANNEX_6: motivation letter (s)	<input type="checkbox"/>
ANNEX_7: request for the scholarship	<input type="checkbox"/>
ANNEX_7: copy of the current passport	<input type="checkbox"/>
ANNEX_8: 1 passport-sized photograph	<input type="checkbox"/>
ANNEX_9: self certify declaration, signed	<input type="checkbox"/>
ANNEX_10: copy of the documentation concerning the previous Erasmus Mundus Master Fellowship (eventually)	<input type="checkbox"/>



USEFUL INFORMATION

- ✓ Read carefully the “*Call for application 2013*”, the application form and all the information regarding the selection process in the LAST-JD website.
- ✓ For the application on line: Application documents should be named (ANNEX_# where # is the appropriate number of the annex) like explained in the application form and in the checklist, and in .pdf format.
- ✓ Application form must be fill in with correct and complete information and signed by the applicants
- ✓ If any of the above required annexes is missing, your application will be considered as incomplete and will be disregarded. Only applicants with complete application documents will be notified about the reception of the application and will be contacted for further matters.
- ✓ The signed original application package CAN be:
 - 1. submitted using the WEB service, OR
 - 2 sent to the following address by post, in the same envelope :

**To: LAST-JD
CIRSFID, University of Bologna
Via Galliera 3,
Bologna, 40121
Italy**

In case of dispatch through the postal service, the deadline refers to the date of the physical delivery of the documentations to the address indicated: there will not be taken in consideration the date on the postmarks. The LAST-JD Consortium will not take in consideration that applications which will arrive after the deadline.

In case of multiple submissions of the application form (also using ordinary post), LAST-JD will take in consideration ONLY the last application received in order of time.