



**ERASMUS MUNDUS
Joint-Doctorate in
“Law, Science and Technology”**

DOCTORAL CANDIDATE AGREEMENT TEMPLATE

Scope: This agreement defines the academic, research, financial and administrative modalities of the doctoral candidate’s participation in the “Law, Science and Technology” Joint Doctorate Programme. Doctoral candidates sign this agreement which specify the regulations as concerns their work assignments and obligations. The parties commit to comply with local rules and customary practices.

The undersigned

- 1) The Alma Mater Studiorum UNIVERSITA' DI BOLOGNA, established in Via Zamboni, 33 - 40126 Bologna, Italy, represented by the Rector prof. Ivano Dionigi

And

- 2) *Doctoral candidate:* _____, born in _____ (____), on _____.

Have agreed as follows:

1. Thesis subject

The candidate will work on the following thesis:

Indicative title of the thesis: _____

Subject [abstract]: _____

2. Award

The period of study carried out during the International Joint Doctorate will be acknowledged on the basis of the certification provided by the doctorate office at the end of each term. The doctoral candidate acknowledges that his/her research work is a full-time activity.

3. Teaching activity

A typical teaching planning can be as follows (the advanced courses will be selected by the candidate according to his/her educational project):



4. Supervision

The candidate research activity will be supervised by an experienced supervisor assigned by the Academic Committee. The Academic Committee, if appropriate, shall assign one or more members of the academic staff as internal co-supervisor(s).

At the end of the first year, the candidates, together with his/her supervisor(s) will define the title of the thesis and a robust research and mobility plan (DTSP), to be approved by the Academic Committee.

4. Evaluation of the learning outcomes

The candidates' educational results and learning outcomes will be evaluated as follows:

- The supervisor(s) assigned by the Academic Committee shall supervise the doctoral candidate, including regular consultations. The supervisor shall inform the doctoral candidate in writing whether he has approved the thesis within two months of the submission of the final manuscript. Before approving the thesis, the supervisor shall check, among other things, whether it provides new insights into current knowledge in the field, as represented by the published and generally available results of research.
- Within two months from the start of the Doctorate, the doctoral candidate, in agreement with the doctoral candidate's designated supervisor, shall produce The Doctorate Training and Supervision Plan (DTSP). The doctorate training and supervision plan will be worked out in more detail at the end of the first year for the further duration of employment and adapted if necessary from year to year. The DTSP also serves as a criterion for assessment of the doctoral researcher at the end of the first year and forms the basis of the annual performance reviews to be held with the PhD supervisor.
- At the end of every term there will be a meeting of the Academic Committee, possibly also via teleconference, for officially monitoring the quality of the research work done by each candidate and for assessing the certification required for admission to the following term of the course or to the final thesis examination.
- For the admission to the final thesis examination the doctoral candidate should produce at least two papers (at least one as a first author) to be published in qualified journal, book or proceeding following the quality criteria of the topic of the doctoral thesis. These papers should be printed or accepted for publication.
- The members of the Academic committee shall assess the final manuscript of the thesis within four weeks of receiving it, giving written comments and decision. The Head of the Joint Doctorate Programme shall notify the doctoral candidate of the written comments. The written comments must be sent to the other committee members, like the supervisor. The members of the Academic committee assess the thesis by giving either their consent or their dissent. Within two weeks of receiving the PhD committee's decision the Board shall notify the doctoral candidate in writing whether he/she is to be allowed to defend his/her thesis.

5. Final Examination

1. The thesis will be defended during an oral examination to be held at one of the universities of the Consortium.
2. The defence shall take place in public before the Defence committee pointed out by the Committee and approved by the Board.
3. The doctoral candidate shall defend the thesis against the objections of the Defence committee for one academic hour.
4. The Defence committee shall be composed of five members. Among them, two referees should be external to the Academic Committee (international scholars expert in the field).
5. The thesis will be written in English.



6. Conferring the title

The Consortium will award a joint degree, recognised and accredited by the countries from the participating institutions. The joint doctoral degree will be issued by the coordinating university on behalf of the consortium. The Degree will include the crests of all the institutions and be signed by the Rectors of the institutions where the Doctoral candidate carried out part of the research programme, a minimum of four institutions in different countries.

The Joint Doctoral Degree assigned at the end of the course corresponds:

- in the Italian University system to “Dottore di ricerca” in Law, Science and Technology according to the DM 509/99 and the DM 270/04;
- in Spanish research and higher education system to “Derecho, Ciencia y Tecnología” according to Spanish Royal Decree 861/2010 of 2nd July, it will be automatically accredited and registered in the RUCT by the Spanish Ministry of Education, if awarded with the Erasmus Mundus label;
- in Lithuanian research and higher education system to a “title of the doctorate of social science: Law, Science and Technology” according to National Provisions of the Doctoral Studies of Science by Resolution No 561 adopted by the Government of the Republic of Lithuania on May 12 2010, according to Resolution Nr. 926 at July 15, 2003 of the Government of the Republic of Lithuania in the field of social sciences, according to Resolution Nr. 900 at July 11, 2001 of the Government of the Republic of Lithuania, Mykolas Romeris University is entitled to issue joint diplomas.

7. Administration of the grant

The candidate, who have obtain a fellowships, will receive a grant to cover the following:

	Category A	Category B
<i>Participation costs</i>	€ 300/month	€ 300/month
<i>Living allowance</i>	€ 2.800/month	€ 2.800/month
<i>Travel allowance - Installation</i>	€ 7.500	€ 3.000
<i>Total grant (36 months)</i>	€ 119.100	€ 114.600

While the grant for installation and travel and living allowance will be transferred to a candidate’s European bank account, the participation costs will be paid by the European Commission directly to the Consortium. This means that € 10.800 (€ 300 x 36 months) will not be transferred to the candidate’s bank account but will instead be used to cover the monthly participation costs.

For the students without EACEA grant the participation costs will amount to 600 euro per year

8. Student life committee

1. Student life committee is composed by six candidates representing all the active editions, elected by the other candidates using the majority voting.
2. A student coordinator of the student is elected among the six candidates.
3. The student coordinator shall represent the general student problems, initiatives, and new proposals coming from the student life committee to the Academic Committee.
4. In case of personal problem the student may contact the General Coordinator.

9. Withdrawals and Prohibitions



1. Doctoral candidates who forfeit their grant during the year, but who continue their studies, shall return any grant instalment already received for the year.
2. Doctoral candidates with grants who drop out of the course during the year have the right to keep the portion of the grant which corresponds to the period of activity if and only if the EMJD LAST-JD Board states that the candidates' activities up to that moment were regular and fruitful.
3. Candidates who are found to have made false statements shall be excluded from the course. Criminal punitive measures for the issuing of false documentation, plagiarism or untruthful statements may also be applied.
4. Failure to obtain admission to the following year or exclusion due to serious default or unsuitable research activity results, in relation to the procedures established by the Board, shall cause the withdrawal of the grant and the obligation for the candidate to return the instalments already received for that year.

10. Ownership/Use of the results

1. The IPR issues related to the information, material, documentation, software delivered by the candidates during the doctorate programme belong to the candidate(s).

11. Non disclosure agreement

1. The candidates are subject to a non disclosure agreement related to the information, material, documentation, software delivered by the other candidates during the doctorate programme.

12. Services and visa - The Consortium commits itself to the incoming students the access to all the facilities in the host universities, assuring to the doctoral candidate a treatment equal to that reserved to the students of the host university. It will also provide reasonable assistance to the candidate in all the administrative procedures required by the local authorities, also for visa purposes.

13. Health and insurance – The Consortium shall ensure that the candidate is covered under the social security scheme and ensure that he/she enjoys the same standards of safety and occupational health as provided to the local students by the host university's national law. The candidate will also be covered with an insurance scheme covering him/her against accidents and third part liability. The conditions granted to all candidates will be in line with the Erasmus Mundus minimum requirements.

14. Code of Conduct – Doctoral candidates are bound to comply with the regulations in force in the universities where they conduct research. They shall carry out the activities foreseen in the present Agreement, autonomously and with no hierarchical subordination.

The candidate is not bound to any definite working time. All activities shall be carried out under the scientific responsibility and the supervision of the Governing Bodies of the "Law, Science and Technology" Joint Doctorate Program or of a Consortium delegate.

If the candidate does not make sufficient progress, the payment of the grant maybe suspended or terminated. Prior to this the candidate will be warned in writing, and the EACEA will be sent copies of these warnings.

15. Dispute settlements – Parties will try to resolve disputes arising from this agreement in a conciliatory manner. If no solution is reached, a binding decision will be made by the Erasmus Mundus course vice-coordinator.

Signature

(University of Bologna)

(the candidate)